06/02/2016 Rev 1

PURPOSE: The purpose of this procedure is to demonstrate how **CALCULATE FINAL report card grades in RenWeb**.

Browser: This tutorial uses FireFox with FacultyWeb.

PROCESS STEP	REFERENCE IMAGE
STEP 1: Login to RenWeb FacultyWeb	RenWeb FacultyWeb Login District Code: User Name: Password (case-sensitive): Password (case-sensitive): Forgot User Name/Password? Faculty Login Remember my login details
STEP 2: Select REPORT CARD, then CLASS	Report Card Student Class
STEP 3: Select Class	Report Card (Class) SelectClass : Image: Code ELA/GA-MS-6 Green Image: Code Grades ELA/GA-MS-7 Green Display ELA/GA-MS-8-8 FLA/GA-MS-8-8 FLA/GA-MS-8-1
Step 4: Select CALCULATE GRADES	95 95 95 95 95 95 95 95 95 95 95 95 95 95
Step 5: Select the FINAL GRADE and then CALCULATE	Grade To Calculate Save Semester 1 Final Grade Calculate